



FEMA- VERIFYING HOME OWNERSHIP OR OCCUPANCY

If you are a homeowner, FEMA is required to verify you own your home before providing home repair or home replacement assistance.

FEMA will accept the following documents as proof you owned your home before the declared disaster.

YOU WILL ONLY NEED TO PROVIDE **ONE** OF THE DOCUMENTS LISTED BELOW.

OWNERSHIP

- Deed or Official Record
- Mortgage documentation
- Homeowners insurance documentation
- Property tax receipt or bill
- Manufactured home certificate or title
- Home purchase contracts (e.g. Bill of Sale, Bond for Title, Land Installment Contract, etc.)
- Will or Affidavit or heirship (with death certificate) naming you heir to the property
- Receipts for major repairs or maintenance dated within 5 years prior to the disaster
- Court documents
- Letter prepared after the disaster from a mobile home park owner or manager or public official that meets FEMA requirements

Most documents can be dated within 1 year prior to the disaster or within the 18-month period of assistance.



If you are a renter, FEMA is required to verify you lived at the address in your application as your primary residence.

FEMA will accept the following documents as proof you owned your home or lived in your home before the declared disaster.

YOU WILL ONLY NEED TO PROVIDE **ONE** OF THE DOCUMENTS LISTED BELOW.

OCCUPANCY

- Lease or housing agreement
- Rent receipts
- Utility bills (electric, water/sewer, etc.)
- Employer's statement (e.g. Pay stub)
- Driver's license, state issues identification card or voter registration card
- Public official's document (Police Chief, Mayor, Postmaster, etc.)
- Medical provider's bill
- Social service organization documents (e.g. Meals on wheels)
- Motor vehicle registration
- Local school documents (must include the child's disaster-damaged residence and name of the applicant or co-applicant)
- Letter prepared after the disaster by a mobile home park or manager confirming your occupancy at the time of the disaster

Most documents can be dated within 1 year prior to the disaster or within the 18-month period of assistance. Your driver's license, state-issued identification card, or voter registration card must be dated before the disaster **(NOT EXPIRED)**.



If you're facing a disaster-related legal issue, we're here to assist you.

CONTACT US:

- **Call** our Disaster Hotline at 1-855-204-2569, Monday to Friday, from 9 a.m. to 5 p.m., or leave a message 24/7.
- **Email** the Disaster Legal Services Team at disasterlegalservices@nmlegalaid.org.

FOLLOW US ON FACEBOOK:

Facebook.com/NMDisasterLegalServices/

OR scan the QR Code



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